



***Alberta Schools' Athletic Association
Team Handball
Tier 1
Provincial Championships
May 9-11, 2024
Proudly Hosted by***

***St. Peter the Apostle Catholic High School
10 Harvest Ridge Drive, Spruce Grove, AB. T7X 0L3***

Tournament Chairpersons

Chris Delano CDelano@ecsr.ca 780-962-6618
Sean McKennitt SMckennitt@ecsr.ca
Adelia Gaydosh AGaydosh@ecsr.ca

Competition Location

St. Peter the Apostle Catholic High School
10 Harvest Ridge Drive
Spruce Grove, AB, T7X 0L3
780-962-6618
www.spachs.ca

COMPETITION INFORMATION

Alberta Schools' Athletic Association [ASAA.ca](https://www.asaa.ca)

Provincial Championship Website

<https://www.asaa.ca/championships/list/team-handball>

SCHEDULE OF EVENTS

Wednesday, May 8th 2024

7:00 pm Virtual coaches meeting (link will be shared)

Thursday, May 9th, 2024 (Competition Day 1)

4:00 pm-9:00 PM - Tournament Competition Begins

Teams will register and take team photos prior to their first game

All games will be played @ SPACHS

Friday, May 10th, 2024 (Competition Day 2)

10:00 AM-9:00 PM - Tournament Games @ SPACHS

Saturday, May 11th, 2024 (Competition Day 3)

8:00 AM-9:30 PM - Tournament Games @ SPACHS

(Awards will follow the completion of each medal game).

ADMISSION

Tickets will be for sale **AT THE DOOR**. Cash and debit accepted.

Single Day Admission

Adults: \$8

Students/Seniors: \$5

Tournament Passes (3-day)

Adults: \$15

Students/Seniors: \$10

Children 12 & Under - Free with an adult

SPA Students - Free with valid STUDENT ID

Program will be available online.

TEAM REGISTRATION

Registration must be completed on the ASAA Championship Website:

<https://www.asaa.ca/championships/list/team-handball>

****The registration deadline is 4 PM on Monday, May 6th, 2024****

Tournament Entry Fee: \$ 350/ team

Loonie Fee: \$1 / athlete; goes toward ASAA Pay it Forward Scholarship for Student Athletes

E-transfer email address: etransfer-st.petertheapostle@ecsr.ca

*****Please send an etransfer to the email above or bring a combined cheque of Entry fee & Loonie fee, payable to St. Peter the Apostle with you to your first game.*****

COACHES AND CAPTAINS MEETING

Wednesday, May 8, 2024 @ 7:00 PM

A meeting link will be sent out to coaches a few days before the meeting. **It is mandatory for one coach or team official per team to attend and you may choose to invite a team captain as well.**

As per the ASAA Official Handbook:

“Any team that attends provincials as the zone/regional representatives and fails to attend or send a team representative to the mandatory coaches meeting will be fined a fee of \$250 for failing to send a representative to the coaches meeting. This fee will be collected by the ASAA office and split between the host of the championship and the ASAA; the latter will be earmarked for the ASAA subsidy account to help offset costs to ASAA provincial hosts. The executive will have the sole discretion to waive the penalty based on the rationale provided by the school for failure to attend coaches meetings.”

OFFICIAL GAME BALL

The official game ball will be an Alberta Team Handball Federation-approved HUMMEL Size 2 (Boys) and Size 1 (Girls).

PRACTICE BALLS

Participating teams are required to bring their own handballs for warm-ups. Please do not use handballs in hallways or change rooms.

CHANGE FACILITIES

Athletes will have access to shared change rooms before and after matches. Please keep all valuables with you, as these rooms will not be secured. **Athletes must change in the change rooms.**

TEAM UNIFORMS

All teams must have at least one set of matching team uniforms. Goalies must wear a contrasting colour. Host schools will have pinnies available if two teams are wearing the same colour. Teams listed first on the schedule will be considered the home team and will be required to change uniforms or wear the pinnies.

TEAM PHOTOS

Team photos will be taken in the small gym, before your first game. Team photos will be included in this year's program. We will use the photographs submitted with your online registration. Any team that does not submit a suitable team photograph by Monday, May 6, that team will not have a team photo in the program.

ACCOMMODATIONS

For Coaches and Athletes Only

Holiday Inn Express & Suites Spruce Grove-Stony Plain

Please find your Group Code & Online Booking Link below:

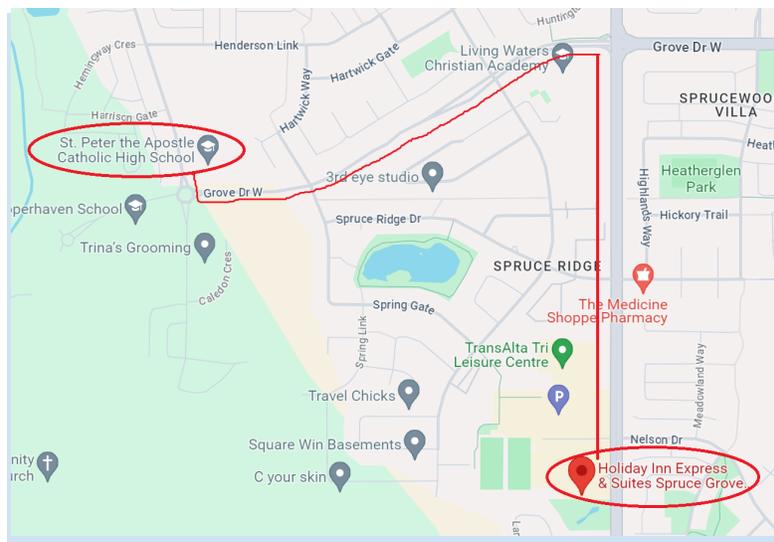
Group Code: ASA (Use this code to make Reservations by phone)

Online Booking Directions:

- Click Link Below
- Select Exact Dates within the Group
- Select From Available Room Types
- Enter your Info & Reserve
- [Holiday Inn Express Rooms](#)
- [Hotel Amenities Information](#)

Cancellation Policy: Follows Reservation Method Chosen

- Individual Call-In Cancellation: Should CANCELLATION or CHANGE to Reservations become necessary; Holiday Inn Express & Suites Spruce Grove-Stony Plain must receive Notification of Cancellation or Change at least 72 Hours prior to Reservation Arrival Date to avoid any penalties. (If Cancellation or Change occurs after the 72 Hour period, Reservation will be charged accordingly to the Credit Card used to Secure Reservation)



CHAMPIONSHIP APPAREL

Elite Sportswear will have ASAA Provincial Championship apparel for purchase on-site. If you cannot purchase your apparel at the event due to a shortage of stock, you will have the opportunity to make a team order after the event. For more information on how to place a post-event online order see the Championship Website.



PROVINCIAL AWARDS

The top three places in each official ASAA category – will receive medals and a keeper plaque. The first-place winner will receive a trophy to keep in their school for one year, a banner and Championship T-shirts from ASAA.

SPORTSMANSHIP AWARDS

Sportsmanship is an essential aspect of the sport and the ASAA championship. It is defined in Merriam-Webster's dictionary as: "fair play, respect for opponents, and polite behaviour by someone who is competing in a sport or other competition; conduct (as fairness, respect for one's opponent, and graciousness in winning and losing) becoming to one participating in a sport"

One sportsmanship banner will be given to one team at the ASAA Provincial Championship. The team receiving this award will represent the true spirit of sportsmanship, integrity, ethics and fair play.

Each team present at Provincials will be asked to select a team that best exemplifies the qualities of sportsmanship throughout the competition. Coaches will be provided with a ballot that they will complete based on their team's decision. The rationale in having the teams select the award winner is that they interact with one another throughout the event and will have the best insight into which teams are truly sportsmanlike.

Teams will vote for one team and the ASAA Commissioner will collect teams' votes on Saturday before the end of the competition. The final decision is at the discretion of the ASAA rep, Committee Chair and ASAA Handball Commissioner. Sportsmanship pins will be given to individuals who exhibit outstanding displays of integrity, fair play and good sportsmanship. These pins may be given to players, coaches, parents and spectators. These individuals should be recognized for bringing a positive presence to the championship and demonstrating consistent exemplary sportsmanlike behaviour. Recipients of a sportsmanship pin should show exemplary behaviour.

For Individual Sportsmanship pin awards, nominations will be collected through an online form. To nominate an athlete, official, or fan from another school, scan the QR code that will be posted around the event and on the ASAA Championship Website and evaluate how this individual "Sets the Bar" for others, including what sets them apart. Nominators must be from a different school than the nominee and must have at least 2 of the criteria indicated in the nomination form to be considered. Recipients should be those who raise the standard and set the car for others to strive for in terms of sportsmanship and positive sporting behaviour.

Have you seen someone "Setting the Bar"?

Scan the QR code below to nominate an official, athlete, coach/manager, or fan from another school for a Provincial Sportsmanship Pin

Nominees should exhibit behaviours from more than one of the three categories below:

- Creating a Positive Environment**
 - Cheer in a way that set a positive climate for ALL
 - Encourage ALL athletes both on your team AND outside of your team
- Respectful Behaviour**
 - Individual respected the competition and their opponents
 - Treated officials with respect and integrity throughout ALL competition
- Exhibiting Positive Self Control**
 - Regulate emotions in stressful situations and consistently exhibited appropriate behavior
 - Individual executed their role with integrity

*You will be asked to provide evidence for each of the areas that you are selecting to indicate how this nominee "set the bar" for others, including what sets them apart.

SET THE BAR

ASAA

SOCIAL MEDIA

Please take pictures using the hashtag #ASAaprovs

ASAA Instagram: @asaaprovs

ASAA Twitter: @ASAA

PARKING & DROP OFF

Parking at St Peter the Apostle is limited during the school day on Friday. Please be aware there is no parking at the curb for the front entrance during school bus pickup and drop-off at 8:00am-8:45am and 2:30pm-3:30 pm. Please do not park in staff parking during the day Friday. There is street parking available along Harvest Ridge Drive.

Entrances

Please use the main entrance of St Peter the Apostle. Spectators will proceed to the bleacher seats provided. Only coaches, athletes, and volunteers, will be permitted in the dressing rooms and practice area.

CONCESSION

*** Concession will accept cash, debit and credit. There is also an ATM on site. ***

St. Peter the Apostle School has 'A Bite to Eat' Food Bar on site with a variety of menu items to choose from. It is located outside of the Main Gym near the front entrances.

Grievance/Discipline Committee

A small 3-person grievance committee will exist in the event a team wishes to file a grievance. It will consist of:

- 1) Chris Delano – Athletic Director, SPA
- 2) Head Official at the Event from ATHF
- 3) ASAA representative.

There are 2 key functions of the Grievance/Discipline Committee at ASAA provincials. The First function is to deal with matters that occur during competition, typical discipline/conduct issues, and appeals that may arise from ejections. The Second function is to handle any other matters that arise that require dispute resolution. Please refer to the Grievance/Discipline section of the provincials host handbook for more information.



EMERGENCY ACTION PLAN

If an emergency occurs please contact 911 and Principal Stacy Johnson
Please see below for venue details.

EMERGENCY PROTOCOL

- Dial 911
- Give address
- Explain to dispatch the nature of injury or incident
- Report back to teacher/coach/committee Members
- Meet Ambulance

NEAREST HOSPITAL

*** See attached map below for directions ***

West View Healthcare Stony Plain

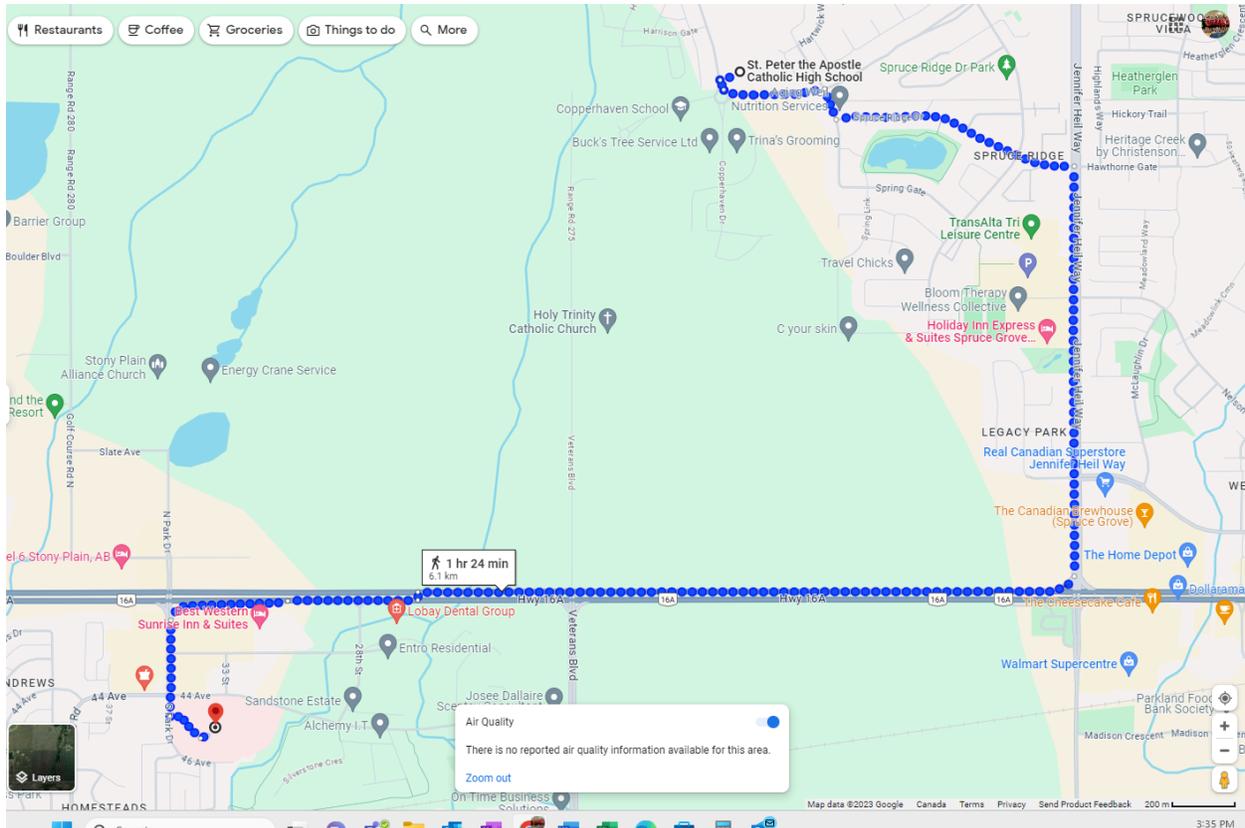
FIRE ALARM & EVACUATION PROCEDURES

- All fire alarms are to be treated as emergencies. As soon as the fire alarm sounds, a complete evacuation of the building will commence.
- All guests within the MLC will leave in an orderly fashion to the closest emergency exit. The Muster point is located outside, specifically, in the south parking lot. You will be directed by MLC Staff.
- Leave immediately, MLC Staff will enact the Fire ERP and sweep the building.
- When it can be determined that the building is safe to be re-entered, the MLC Staff Warden member will announce the group.
- Please see the attached map of emergency exits located within the Morinville Leisure Centre (MLC) along with the Muster point in the parking lot.

Emergency Services:

**Emergency and Protective Services Spruce Grove (RCMP,
Ambulance, Fire department) 825-220-2000 or (911)**

DIRECTIONS TO THE NEAREST HOSPITAL

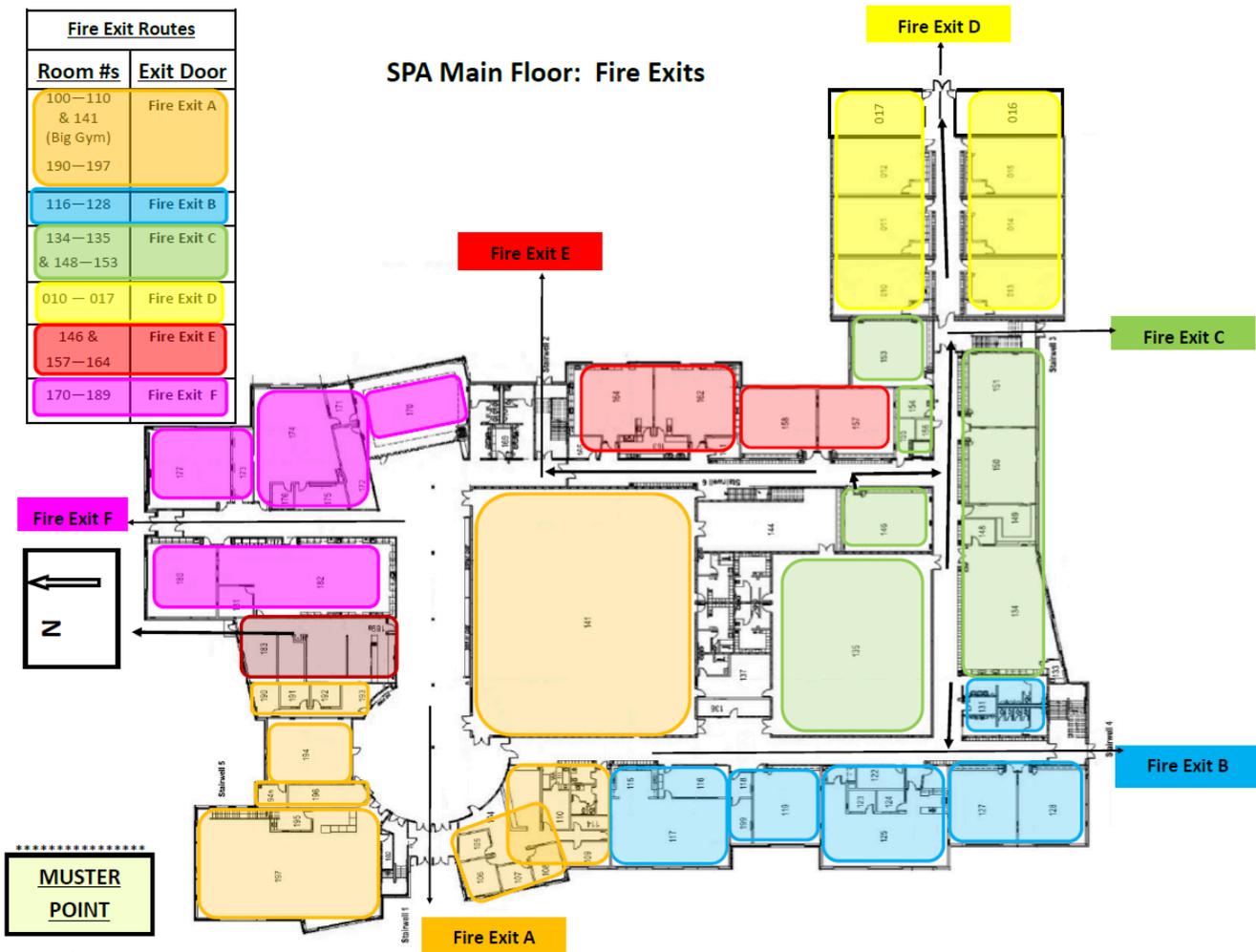


- Head north toward Harvest Ridge Dr
- Turn left onto Harvest Ridge Dr
- At the roundabout, take the 3rd exit onto Grove Drive West
- Turn right onto Jennifer Heil Way
- Turn right onto Hwy 16A/AB-16A
- Use the left 2 lanes to turn left onto S Park Dr (signs for South Park Drive)
- Continue straight to stay on S Park Dr
- Turn left

MAP OF THE HOST LOCATION

SPA Main Floor: Fire Exits

Fire Exit Routes	
Room #s	Exit Door
100—110 & 141 (Big Gym) 190—197	Fire Exit A
116—128	Fire Exit B
134—135 & 148—153	Fire Exit C
010 — 017	Fire Exit D
146 & 157—164	Fire Exit E
170—189	Fire Exit F



Emergency Action Plan St. Peter the Apostle CHS 10

Harvest Ridge Drive, T7X 0L3 780-962-6618

Emergency Phone Numbers: 9-1-1

Cell Phone Number of Athletic Director: 780-952-3267 (Chris Delano)

Cell Phone Number of Administrator: 780-233-2738 (Asst. Principal – Paul Maykut)

Charge Person: Chris Delano / Highest First Aid

Closest Phone: Physical Education Offices (there is an office attached to each of the gyms)
(780) 962-6618
Cell phone reception within the school is often unavailable.

AED Location: Main Office area outside the large gym on the east wall

Call Person: Sean McKennitt / Tournament Organizer

Responsibilities:

- Call for emergency help and provide all necessary information to dispatch (e.g. facility location, nature of injury, what, if any, first aid has been done, number you are calling from).
- If on a cell phone, you will need to go outside of the gym/building to get reception.
- Clear any traffic from the entrance/access road before an ambulance arrives.
- Wait by the driveway entrance to the facility to direct the ambulance when it arrives.
- Call the emergency contact person listed on the injured person's medical profile.
- Coaches should have emergency contact information sheets for all athletes in their med kits or coaches' bags. All athletes participating on Osborne teams have parental consent for the school to obtain medical care deemed necessary in the event of an injury.

Control Person: Adelia Gaydosh / Tournament Organizer

Responsibilities:

- Control bystanders.
- Allow the charge person space to assess/treat the injured party.
- Retrieve any equipment needed by the charge person including AED.

Emergency Access:

- Large gym: EMS to enter through the front doors of the school & head to their left directly towards the large gym
- A person will always be waiting at the school's main doors to direct EMS to the necessary location

When to Activate Emergency**Action Plan** If the participant:

- is not breathing
- does not have a pulse
- is bleeding profusely
- has impaired consciousness
- has injured the back, neck, or head
- has visible major trauma to a limb
- cannot move his/her arm or legs or has lost feeling in them
- or if no one with first aid training is available

During an emergency

- All players not directly assisting the charge person should remain at the team's bench. Team captains can assist in this organization as coaches and assistant coaches are likely involved with the injured athlete