

4A Provincial Basketball Emergency Action Plan Details

School / Venue:

Chinook High School

Address:

259 Britannia Blvd West

Site Coordinator:

Cameron Hall – Vice Principal

David Mikuliak – Athletic Director

Nearest hospital:

Chinook Regional Hospital

Locations of Emergency Equipment:

****PLEASE SEE ATTACHED MAP****

First Aid Kits:

- First Aid Kit and ice at the score table in the main gymnasium

AED:

- AED mounted on the wall in the main entrance hallway immediately outside of gym doors, another is mounted on the wall in the far west entry to the school.

EpiPen:

- School office in cupboard labelled EpiPen. All school staff, supervisors, and coordinators have a key to the office.

Fire Alarms:

- Located both in the gym and in the hallway on the wall

Fire Extinguishers:

- One located in the southeast corner of the gym, and another in the hallway outside the gym doors

Evacuation Protocol:

****See attached****

When an injury occurs:

- 1) Take control of the situation. Exercise universal precaution related to blood/body fluids.
- 2) Do not move the student if they cannot move themselves. Do not remove uniform unless deemed necessary.
- 3) Assess and evaluate the severity of the situation and decide if further assistance is required
- 4) If an ambulance is required, then determine the action required to remove the athlete from the playing surface.
- 5) If an ambulance is called: direct one person to call the ambulance and give the pertinent information to them. Include location, address and extent of injury. Ask person to report back with an ETA.
- 6) Remain with injured student and address any concerns they have while awaiting medical attention.
- 7) Do not give food or drink to injured athlete unless required because of existing medical conditions (ex. Diabetes)
- 8) Stay calm and reassuring
- 9) Once ambulance arrives explain situation and what has been done for the injured athlete
- 10) Designate an adult to accompany the injured athlete to the hospital
- 11) Parent/guardians of the injured athlete should must be contacted as soon as possible following the injury
- 12) Complete the attached incident/accident report form and return it to the tournament organizer/administration

Lockdown Protocol:

Lockdown procedures:

- Survey the hallway and quickly gather students in the class or secured space.
- Lock doors. Once doors are locked do not open.
- Shut windows, close blinds and curtains and shut out lights
- Students and staff are to be down on the floor away from the doors out of sight, still and quiet.
- Students should limit use of cell phones
- If outside remain outside, follow direction of police, or head to the ATB centre.
- DO NOT evacuate if fire bell goes off during lock down

The lockdown is over ONLY after admin and police come to your door and let you know it is over.

Fire Drill Instructions

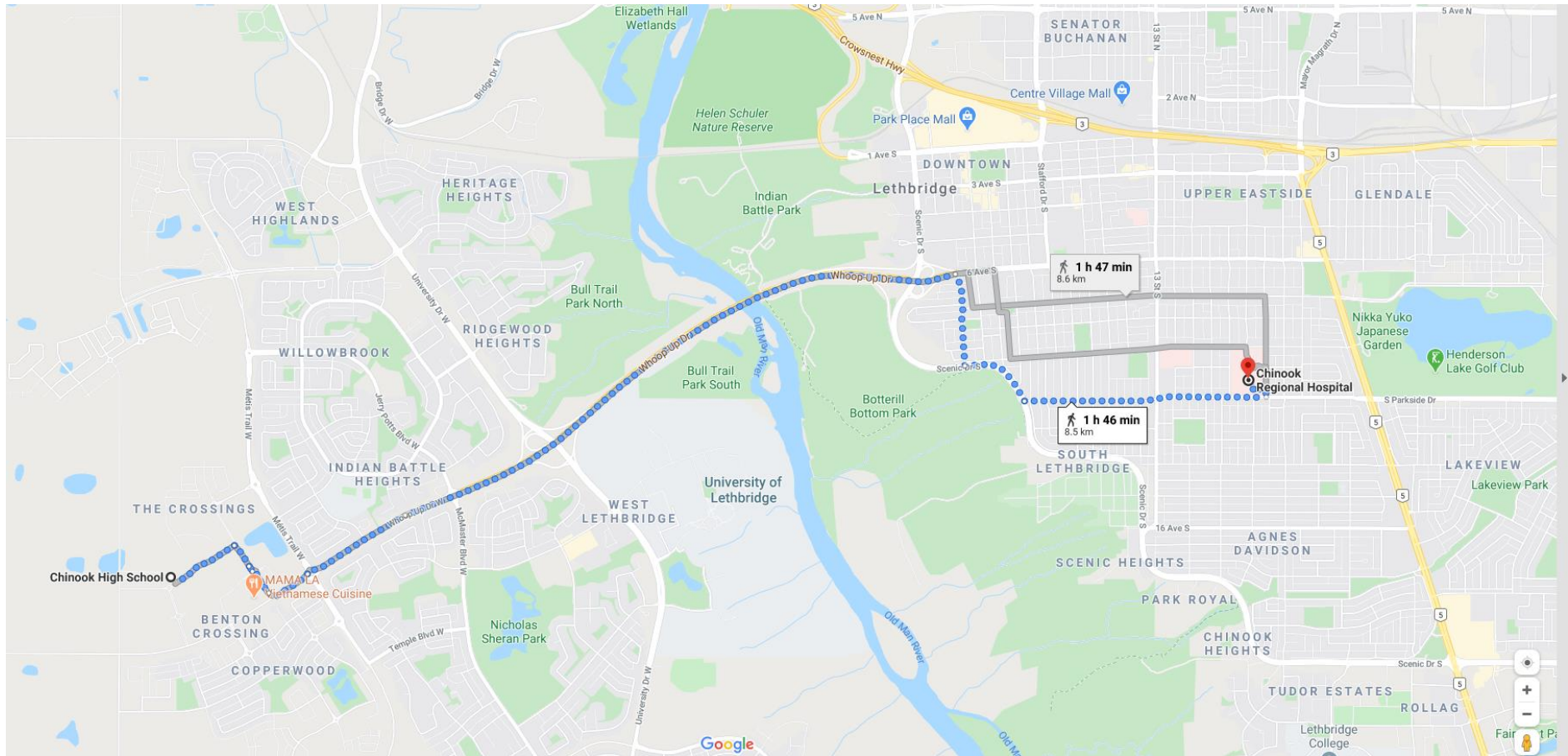
1. Fire alarms are placed in the corridors throughout the building. The bell will be recognized by its loud obvious ring. Immediately at the sound of the alarm, all staff and students are expected to begin the drill immediately.
2. The first two students to reach any of the exit doors of the building will be responsible for holding them open until all persons in that area have left the building.
3. Walk briskly, but do not run. Continue this pace until all students are at least 50 feet from the exit designated on the map. If during class time, classes should gather with their teachers.
4. The windows and doors of all classrooms must be closed.
5. Careful assistance must be given to any disabled student.
6. If during class time, classes gather with their teachers
7. The site director, supervisor, or caretaking staff,= be positioned at the flagpole at the front of the school as a contact for emergencies, reports of missing students, etc.

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8. Re-enter the school and return to your classroom after you hear the announcement allowing you to do so.
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Evacuation to Secondary Site (ATB)

1. all persons first evacuate as they normally would to standard locations outside of the school.
Once gathered, they then proceed to the ATB centre front doors closest to school.
2. Inside the ATB centre, gather in the main floor concourse.
3. Reminders: persons are not to use the elevator unless physically necessary (e.g. wheel chair)
4. Persons should sit quietly and wait for instructions in their designated areas
5. Supervision – Identified supervisors should supervise in the area of the group they are currently overseeing
6. Staff without specific class assignments can supervise/assist where best needed. Exits should be supervised so persons do not leave without permission or before being accounted for.
7. Information for return/end of evacuation will be given by PA in the rink.

Directions from Chinook High School To Chinook Regional Hospital



Chinook High School Safety Map

Locations of Fire Extinguishers, Eye Wash Stations, First Aid, EpiPen, and AED

