



**ASAA**

# **CHEERLEADING**

## **Provincial Championships**

**April 5th & 6th, 2024**



**W.P. Wagner High School  
6310 Wagner Road NW  
Edmonton, AB  
T6E 4N5  
780-469-1315**

# Information Package

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# **Competition Information**

**Alberta Schools' Athletic Association**

**[www.asaa.ca](http://www.asaa.ca)**

**Provincial Cheerleading Championship Website:**

**<https://www.asaa.ca/championships/site/2024-asaa-cheerleading-provincials>**

## **Contact Information**

**Event Coordinator**

Amanda Palmer

780-819-8063

**[amanda.palmer@epsb.ca](mailto:amanda.palmer@epsb.ca)**

## **Competition Location**

**W.P. Wagner High School**

6310 Wagner Road NW

Edmonton, AB

T6E 4N5

(780) 469-1315

**[wpwagner.epsb.ca](http://wpwagner.epsb.ca)**

# Map

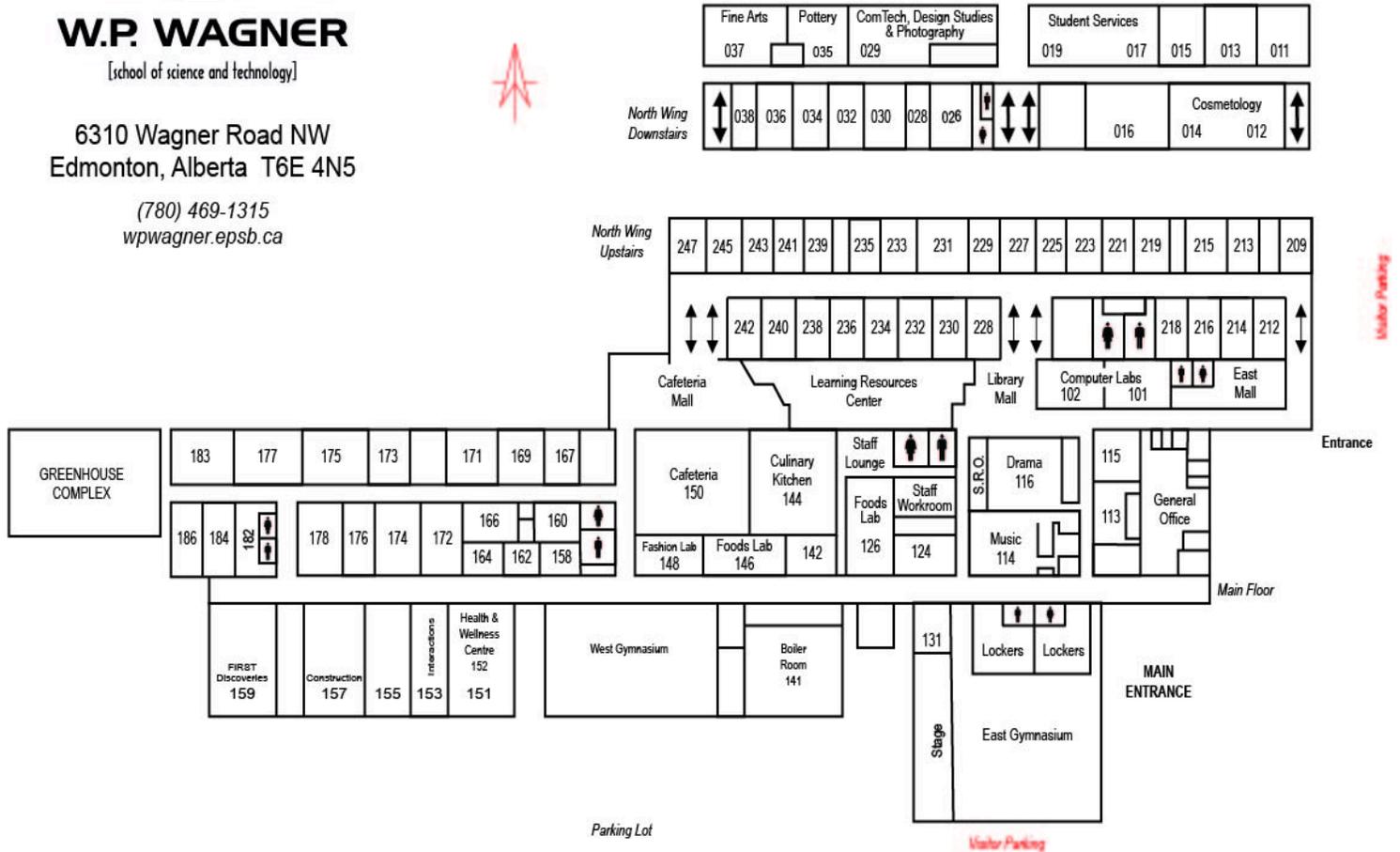


**W.P. WAGNER**

[school of science and technology]

6310 Wagner Road NW  
Edmonton, Alberta T6E 4N5

(780) 469-1315  
wpwagner.epsb.ca



# Accommodations

## Radisson Hotel & Convention Center Edmonton

4520 76 Ave NW, Edmonton AB, T6B 0A5

(780) 468-5400

Cost per room is \$139 + tax (breakfast included)

Block Code: Cheerleading Provincials

## Holiday Inn Conference Center Edmonton South

4485 Gateway Boulevard. Edmonton AB, T6H 5C3

(780) 431-1100

Cost per room is: \$139 + tax or \$189 + tax (breakfast included)

## Four Points by Sheraton Edmonton South

7230 Argyll Rd NW, Edmonton AB, T6C 4A6

(780) 465-7931

# Competition Schedule of Events

## High School Intermediate & Advanced

### Wednesday, April 3rd, 2024

**6:30 PM**

Coaches Meeting

Link:

<https://us02web.zoom.us/j/81896481750?pwd=em1lbWlHeGZ1SjhySUx6dzVvNC9hQT09>

### Friday, April 5th, 2023

#### **Competition Day 1**

**\*\* All times are subject to change, please follow the schedule posted with the Order of Performance on the ASAA host website\*\***

**4:30 PM**

Team registration

**Registration for teams will be in front of the east gym. Busses may drop off athletes at the shipping and receiving doors in the main parking lot.**

***\*Please do not show up prior to this time as there will be access to the school and no one available to check in your team***

<b>4:50 PM</b>	High School / ASAA Captains meeting
<b>5:15 PM</b>	Spectators may gain entry to the gym <b>*Please inform spectators NOT to show up prior to this time as they will not be permitted entry.</b>
<b>5:40 PM</b>	Warm-Up Begins (team photos will be taken prior to warm-up)
<b>6:00 PM</b>	Opening Ceremonies Begins
<b>6:10 PM</b>	Competition Begins
<b>7:40 PM</b>	Competition Ends

## **Saturday, April 6th, 2023**

### **Competition Day 2**

**\*\* All times are subject to change, please follow the schedule posted with the Order of Performance on the ASAA host website\*\***

<b>8:15 AM</b>	Team registration
<b>8:45 AM</b>	Spectators may gain entry to the gym
<b>9:00 AM</b>	Warm-Up Begins
<b>9:20 AM</b>	Opening Remarks
<b>9:30 AM</b>	Competition Begins
<b>10:30 AM</b>	Competition Ends
<b>11:15 AM</b>	Closing Ceremonies & Awards
<b>12:00 PM</b>	All spectators and teams must be out of the gym and classrooms.

# General Competition Information

## Registration

The registration deadline is April 1st, 2024. Registration must be completed on the ASAA Championship Website:

<https://www.asaa.ca/championships/site/2024-asaa-cheerleading-provincials>

If you have any questions regarding the registration process, please contact:

### Alberta Schools' Athletic Association

#### ASAA Assistant Director:

Shelbea MacLennan - Direct Line: (780) 638-3669 / [shelbea@asaa.ca](mailto:shelbea@asaa.ca)

### Fees

Entry Fee: \$300.00 / team

Loonie Fee: \$1 / athlete

### According to ASAA Policy (page 44):

“Pay it Forward Loonie Fee: Each provincial championship will charge an additional \$1 for each participating student and will remit those funds to the ASAA office after the championship. 100% of funds will be directed into an ASAA scholarship fund to recognize student-athletes who give back to their communities by either coaching or officiating in school or community sport.

### A combined cheque of all fees should be made payable to:

W.P. Wagner High School

Memo: ASAA Cheer Provincials 2024

#### Cheques can be sent to:

Attn: Amanda Palmer

W.P. Wagner High School

6310 Wagner Rd NW

Edmonton, AB T6E 4N5

## **Credit:**

Payments can be made over the phone at W.P. Wagner High School. Let the receptionist know that you are calling to pay for the ASAA Cheerleading Provincials and she will direct your call.

(780) 469-1315

\*\* If you are part of Edmonton Public, you can forward your payment via truck mail \*\*

## **Coaches Meeting:**

There will be a virtual Coaches Meeting at 6:30 PM on April 3rd, 2024.

Coaches Meeting Link:

<https://us02web.zoom.us/j/81896481750?pwd=em1bWlHeGZ1SjhySUx6dzVvNC9hQT09>

## **Team Registration**

Registration for teams will begin at 4:30 PM in front of the East Gym. Coaches packages will be available and you will be directed to your team room by your team host.

## **Team Rooms**

All teams will have an assigned classroom to store their belongings. Please do not bring valuables as W.P. Wagner is not responsible for lost, damaged, or stolen items. These rooms will not be locked during the competition.

We ask that all athletes and coaches respect the classrooms and the belongings found in the room.

It is expected that the room will be left the way it was found. We appreciate your cooperation in this matter.

There will be a lost and found established at the end of the competition. You can contact Amanda Palmer ([amanda.palmer@epsb.ca](mailto:amanda.palmer@epsb.ca)) to inquire about lost items until the end of the day on April 12th. At that time, items will either be disposed of or donated to a local charity.

## **Team Hosts**

Team Leaders will be available to escort you to your designated classroom at check-in and will also escort you to photos and mat times.

## **Captains Meeting**

(a designated athlete who has been selected by their coach to represent their team)

There will be a Captains Meeting taking place on Friday, April 5th, 2024 at 4:50 PM in the East Mall.

### **As per the ASAA Official Handbook:**

“Any team that attends provincials as the zone/regional representatives and fails to attend or send a team representative to the mandatory coaches meeting will be fined a fee of \$250 for failing to send a representative to the coaches meeting. This fee will be collected by the ASAA office and split between the host of the championship and the ASAA; the latter of which will be earmarked for the ASAA subsidy account to help offset costs to ASAA provincial hosts. The executive will have the sole discretion to waive the penalty based on the rationale provided by the school for failure to attend coaches meetings.”

## **Order of Performance**

The order of performance for Friday & Saturday will be posted on the ASAA website by March 23rd. The order of performance will be reversed for Saturday's Competition. Spectators will not receive individualized orders of performance, however, the order will be posted next to the ticket table. Spectators are welcome to take a picture for their own reference.

## **Competition Floor**

A seven-mat (42' by 42'), non-sprung competition floor will be provided for all teams.

## **Team Photos**

Team photos will be taken on Friday and will be included in your mat time.

Team photos will be included in this year's program. We will use the photographs submitted with your online registration. Any team that does not submit a suitable photograph by the April 1st registration deadline will not have a team photo in the program. Coaches will be required to confirm that their team rosters in the SRS are confirmed and accurate, any changes made on the SRS after April 1st will not be included in the Championship Program.

## Mat Times

Teams are guaranteed mats for warm-up, stretch, tumbling, and stunting in the practice gym prior to competing. The length that teams will be on deck is dependent on the timing of the competition.

## Technical Requirements for Music

**Competition Floor:** An auxiliary cord will be supplied for music to be played off of personal devices. D.J. will not have a converter for iPhone 7 and newer. Coaches are responsible for providing their own converter.

It is important that the device you are using is on airplane mode so phone calls or texts do not interrupt the playing of the music.

The volume on the device should be at maximum.

A designated person must be present to play and pause your team's music as you see fit. The DJ will **NOT** do this for you.

**Practice Floor:** A portable speaker with an auxiliary cord or Bluetooth will be available on the seven mat during warm-up for coaches to use. No converter will be supplied for iPhone 7 and newer.

## Social Media

Please take pictures using hashtag #ASAAprovs

ASAA Instagram: @asaaprovs

## Live Streaming

### HOW TO WATCH ASAA PROVINCIAL CHAMPIONSHIPS

The ASAA Network app is available for direct download on Amazon Fire TV, Android TV, Roku, and tvOS (Apple), or for mobile on Android and iOS (Apple). Simply type in "ASAA Network" in the search feature of your preferred app store and it will come up.

If you are planning to watch on the web, you can go to <https://asaasportsnetwork.com/>

### PACKAGES

Fans will have the opportunity to purchase packages and game passes for the ASAA Network (all prices in CAD and do not include any applicable taxes):

2023/24 Provincial Championships Full Year All Access Pass: - \$99.95

a. \$9.95 all-access pass (both days)

b. \$4.95 day pass

All streams will be archived and available to watch within two hours of the stream ending. If a pass was purchased for the stream, the download is free; if no pass was purchased, the cost per download is \$5.

If there are technical issues please visit [support.hudl.com](https://support.hudl.com)

## **Championship Apparel**

Elite Sportswear will have ASAA Cheerleading Provincial Championship apparel for purchase on-site. **Cash only at the event.** If you are not able to purchase your apparel at the event due to a shortage of stock, you will have the opportunity to make a team order after the event.

For more information on how to place a post-event online order see the Championship Website:

<https://www.asaa.ca/championships/site/2024-asaa-cheerleading-provincials>



## **Scoring Information**

### **Score Check**

#### **Score Check Location**

A score check station will be available in the mezzanine spectator area next to the judges station.

#### **Deduction Sheets**

Coaches will review their team's deduction sheets at the Score Check station. The deduction sheet must remain at Score Check.

## Appeals

Coaches may submit a score appeal for any deductions received through the ACA's [Score Check & Appeal Policy](#). The Score Check Judge will not provide video playback unless an appeal is properly submitted. Teams can receive additional deductions during the appeal process.

## Score Sheets

Score Sheets will be available for coaches to pick up after the end of the awards ceremony from the Score Check station.

## Results

Comparative results, by division, will be emailed to coaches by the event host within 48 hours of the event.

## Rules & Judging

All scholastic divisions will follow the Cheer Canada [Canadian Scholastic Cheer ICU Rules & Regulations](#). It is the coach's responsibility to ensure their routine meets the necessary requirements.

All rule clarifications must be done in advance according to the [Scholastic Legality Clarification Guidelines](#), which can be found at:  
[www.albertacheerleading.ca/bylaws-policies-committees](http://www.albertacheerleading.ca/bylaws-policies-committees)

Teams will be adjudicated using the Cheer Canada Scholastic Cheer Comparative System and Score Sheets. A copy of the Score Sheets can be found at:  
[www.cheercanada.ca/education/score-sheets](http://www.cheercanada.ca/education/score-sheets)

Information regarding scoring can be found in [Scholastic Scoring 101](#), also located on the Cheer Canada website.

All teams must have an ACA-certified coach who is certified to the level they are coaching.

All participants (e.g. Coaches, CITs, Athletes, Staff Advisors) must be current ACA members in good standing and adhere to ACA policies and procedures, such as those listed below:

- ACA Bylaws
- Code of Conduct
- Social Media Policy

- Score Appeal Policy & Form
- Unsportsmanlike Conduct Policy

## **Appeal Committee**

Appeals can be heard on process only. **The decision of the judges is final.** The committee will consist of three members who are not in a conflict of interest position.

### ***ASAA Code of Ethics & Cheerleading Policy***

Please refer to the 2022-2023 ASAA Policy Handbook - Code of Ethics (pages 20-25) all coaches, athletes, officials, volunteers and spectators are expected to abide by these policies. This handbook can be found at: [www.asaa.ca](http://www.asaa.ca)

## **Awards**

Teams will be asked to sit around the mats (not on them) during the awards ceremony. The top 3 teams in each category will be awarded. Awards will be handed to the team captains to distribute to their teams. Once the team has received their awards, they will come up for a team photo. After the photo the team will exit the mats.

## **Provincial Awards**

The top three places in each official ASAA category – Intermediate, and Advanced All Girl will receive medals and a keeper plaque. The first place winner will receive a trophy to keep in their school for one year, and a banner plus Championship T-shirts from ASAA.

## **Sportsmanship Awards**

Sportsmanship is a truly important aspect of the sport of cheerleading and the ASAA championship. It is defined in Merriam-Webster’s dictionary as: “fair play, respect for opponents, and polite behaviour by someone who is competing in a sport or other competition; conduct (as fairness, respect for one’s opponent, and graciousness in winning and losing) becoming to one participating in a sport”

We respectfully ask that teams do not make, bring or exchange gifts or other items that could be misconstrued as bribery (ie: handing out candy, passing out spirit sticks etc.). This undermines the essence and integrity of sportsmanship, the sportsmanship award and sportsmanship pins.



For Individual Sportsmanship pin awards, nominations will be collected through the same online form. To nominate an athlete, official, or fan from another school scan the QR code that will be posted around the event as well as on the ASAA Championship Website and fill out an evaluation on how this individual “Sets the Bar” for others including what sets them apart. Nominators must be from a different school than the nominee, and must have at least 2 of the criteria indicated in the nomination form to be considered. Recipients should be those who raise the standard and set the bar for others to strive for in terms of sportsmanlike and positive sporting behaviour.

## **General Information**

### **Admission**

Tickets will be for sale **online only** through the following link:

<https://www.showpass.com/asaa-cheerleading-provincial-championships-2024>

1 Day Event General Admission- \$15.00

2 Day Event General Admission - \$25.00

Children under 5 - Free

Spectators are to enter the building through the main entrance only. **If spectators arrive prior to this time, they will not be permitted entry.**

W.P. Wagner will not be responsible for broken, lost or stolen wristbands. These wristbands will not be replaced.

Coaches (maximum of four per team) will receive wristbands. These wristbands will allow coaches to gain entrance to the warm-up area, competition area, and score check. Those without a wristband will not be permitted in these areas. Please contact the event coordinator if you require more passes.

### **Parking & Drop Off**

There will be reserved parking for coaches and judges in the parking lot on the south side of the school. Please look for signage.

Spectators will need to take advantage of the parking found in the following lots or locations:

-Southside parking lot

-Street parking along Wagner Road

-The nearby Davies Transit Center is located a 5-minute walk from the school for additional transportation options.

**\*DO NOT PARK IN THE NEARBY BUSINESS PARKING OR YOU WILL BE TICKETED AND TOWED.**

Teams arriving by bus should be dropped off at the school's main entrance on the south side of the building.

Athletes and spectators can enter the building through the shipping receiving doors in the main parking lot. Please see the attached map.

## **Concession**

There will be a concession selling a variety of items. **Cash, Debit and Credit will be accepted.**

## **Vendors**

There will be a variety of vendors selling items. Having cash on hand will be a good idea, although some may accept debit and credit as well.

## **First Aid**

First Aid will be on-site, located in the main gym. Please contact Carter Buchanan, at (780) 293-9309. Please note that first aid responders will not be taping athletes prior to competition. Please supply your own tape for these purposes.

# **Emergency Action Plan**

## **Emergency Protocol**

1. Dial 911 and give the address:

W.P. Wagner High School  
6310 Wagner Road NW  
Edmonton, AB  
T6E 4N5  
780-469-1315

2. Explain to dispatch the nature of the injury or incident

3. Report back to teacher/coach/committee members

4. Meet ambulance

## When an Injury Occurs

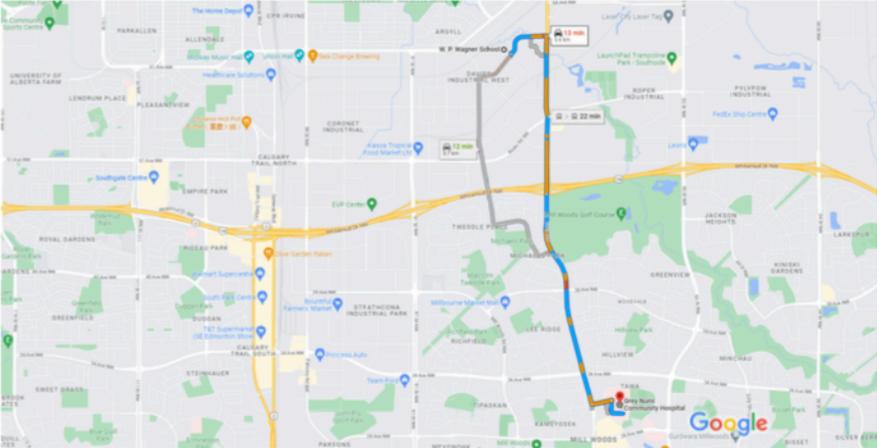
1. When coming in contact with the injured student/athlete, take control and assess the situation. Exercise universal precautions related to blood and body fluids.
2. Do NOT move the injured person.
3. Send someone to get the onsite First Aid help.
4. Assess the injury – evaluate the severity of the injury and decide if further assistance is required.
5. If an ambulance is not needed, decide what action is to be taken to remove the injured party from the playing surface.
6. If an ambulance is required – request that another person call 911. Have them report back to you with an estimated time of arrival and send them to the entrance to wait.
7. Observe the injured party carefully for any change in condition.
8. When the ambulance arrives, describe the incident and what has been done.
9. An adult should be designated to accompany the injured party to the hospital.
10. Contact the parent/guardian of the injured athlete/student.

## Nearest Hospital

### Grey Nuns Community Hospital

1100 Youville Dr. W Northwest  
Edmonton, AB T6L 5X8

Google Maps W. P. Wagner School, 6310 Wagner Rd NW, Edmonton, AB T6E 4N5 to Grey Nuns Community Hospital Drive 5.6 km, 13



W. P. Wagner School  
6310 Wagner Rd NW, Edmonton, AB T6E 4N5

1. Head northeast on Wagner Rd NW 550 m
2. Turn right onto 75 Street NW 1.9 km
3. Continue onto 66 St NW 2.6 km
4. Turn left onto 31 Ave NW 250 m
5. Turn right 290 m

Grey Nuns Community Hospital  
1100 Youville Dr W Northwest, Edmonton, AB T6L 5X8

Map data ©2023 Google 500 m

# Fire Alarm and Evacuation Procedures

Fire alarms may be activated as a result of:

- a) a planned evacuation drill.
- b) accidental, mischievous or dangerous actions.
- c) a fire, explosion or chemical spill in the building.

**Note:** All alarms are to be treated as emergencies. As soon as the alarm sounds, a complete evacuation of the building will commence unless the principal or designate cancels the evacuation using the public address system.

- a) All guests within the school will leave in an orderly fashion. Please move to a location well away from the building, to the main street sidewalk area. It is vitally important to keep clear of the doorways and to leave clear access to the building for firefighters, police or other emergency personnel. In the event that we are dealing with inclement weather and it is necessary to stay out for a long period of time we have the option to request that ETS dispatch buses to provide shelter.
- b) The last person in the room will check to see that everyone has left the room and that the doors have been closed. Do not lock doors and do not switch off the lights.
- c) When it can be determined that the building is safe to be re-entered, an announcement will indicate the "all clear" (1 long bell) for re-entry into the building.

## Fire Drill Initial Assembly Areas (1) and Muster Points (2)



## **Lock Down Procedures**

A lock down may be activated as a result of:

- a) a bomb threat
  - b) threatening persons
  - c) emergency situations
- 
- a) All guests who may safely leave the school will do so in an orderly fashion.
  - b) Persons who are unable to leave the building will attempt to find a safe place (ie: washroom, storage room, classroom) in which they may remain silent and out of sight.
  - c) Lights should be turned off in the designated area and blinds should be closed.
  - d) Individuals within the school should refrain from using the classroom phone and their personal cell phones.
  - e) When it can be determined that the building is safe, an announcement will indicate the "all clear" (said three times by a designated individual).
  - f) If the fire alarm is triggered during a lock down, do not leave your safe place.

## **Reminders & Checklist**

- Tickets will be for sale online through the following link:  
<https://www.showpass.com/asaa-cheerleading-provincial-championships-2024>
- Ensure teams and spectators are not arriving prior to posted times as they will not be permitted entrance to the gym.
- No parking in the parking lots of the nearby businesses.