

Emergency Action Plan - ASAA Provincial Track & Field Championships June 6-7, 2025 at Foothills Athletic Park

Please follow and respect the policies and procedures of this Emergency Action Plan (EAP).

Emergency situations may arise at any time during athletic events. Expedient action must be taken in order to provide the best possible care to the athletes in emergency and/or life threatening conditions. If a serious injury occurs, time becomes critical. Subsequently, the implementation of this EAP must be adhered to when in an emergency situation. A laminated copy of this EAP will be at the medical tent, the AT Tent, Results area, and Results shed.

IN CHARGE PERSONS (FRIDAY and SATURDAY):

FIRST AID Charge Person – Kim Cousins - 403-461-2673

FIRST AID Call Person - Shauna Vaughan - 403-443-1454

These pre-designated individuals will be responsible for managing and coordinating the emergency situation. One of these people **(along with the onsite Athletic Staff attending to the emergency)** will activate the Emergency Action Plan when deemed necessary.

Location: Foothills Athletic Park, 2424 University Drive NW, Calgary AB

For major injuries follow all procedures below. For emergencies that do not require an ambulance proceed to step 2

EMERGENCY PHONE NUMBERS

FIRE DEPARTMENT: 911

AMBULANCE: 911

POLICE: 911

Emergency Location – Foothills Hospital

1. Call emergency services if needed:
 - a. Which emergency service is needed
 - b. Describe the incident
 - c. Location: Foothills Athletic Park, 2424 University Drive NW Calgary
 - d. Call contact below to meet ambulance and bring onsite medic to your location
 - e. Send somebody to meet them at south end of track
 - f. Clear a path for Emergency vehicles
2. Call Emergency Contact at Foothills Athletic Park
The people below will locate onsite medic and bring them to your location
First Aid Coordinator: Kim Cousins 403-461-2673
Provincial Chair: Shauna Vaughn 403-443-1454
3. In case of evacuation:
 - a. Follow all instructions from emergency personnel.
 - b. If no Emergency personnel:
 - i. Move all participants and spectators to the northwest corner of McMahon Stadium in the concourse area
 - Wait for instructions from emergency personnel or meet coordinators.

MEDICAL SERVICES ON-SITE:

MP Sport Therapy

Certified Athletic Therapists from MP Sport Therapy will be on-site for each of the two days and stationed at the Medical Station. An Athletic Therapist will be stationed near the 100m Finish Line. The Athletic Therapist will provide EMERGENCY services; they are not there to tape athletic injuries.

- If an ambulance and paramedic are required (non-life threatening), the Paramedic will be contacted by radio to assist with EAP implementation. The medic will call 911, if required, and communicate with Ken Rose (403-809-8615) to have the staff meet the ambulance to direct them to the correct area of the park.
- After the 911 call is initiated, the coach/AT/medic will stay on the phone with emergency dispatch. The coach/AT/medic at the field MUST call Ken Rose (403-809-8615) to have staff meet the ambulance to direct the EMS staff where to go.
- The Athletic Therapist will take control of an emergency situation until a medical authority arrives.
- The Meet Director will determine when it is safe to resume participation

Emergency Telephone Numbers and Addresses:

Emergency: 911

Foothills Hospital: 1403 29 St NW, Calgary, AB T2N 2T9 (403-944-1110)

Rockyview General Hospital: 7007 14 St SW, Calgary, AB T2V 1P9 (403-943-3000)

Alberta Children's Hospital: 2888 Shaganappi Trail NW, Calgary, AB T3B 6A8 (403-955-7211)

Foothills Athletic Park

2431 Crowchild Trail NW, Calgary, AB T2N 4L6

- Take Unwin Rd NW to 29 St NW
- Continue onto 29 St NW
- Continue on Hospital Dr NW to your destination

Foothills Medical Centre Emergency Dept

1403 29 St NW, Calgary, AB T2N

