

# INFORMATION PACKAGE

ASAA 1A Girls Basketball Provincial Championship

Hosted By: Olds Koinonia Christian School  
March 19 - 22, 2025



**Tournament Chair:**

Ryan Miller  
Email: ryanmiller@cesd73.ca

**Grievance Committee:** Ryan Miller, Cheri Sanche, and the Head Official Wanda Vandervelden

Note: Potential conflicts of interest will be considered with grievance committee member selection.

**Sportsmanship Committee:** Ed Furst, Ryan Miller, and Ken Taks

**Accommodations:**

**Ramada**  
500 6700 46 Street  
Olds, AB  
T4H 0A2  
403-507-8349

**Best Western**  
4520 46 Street  
Olds, AB  
T4H 1P7  
403-556-5900

**Pomeroy Inn & Suites**  
4601 46 Street  
Olds, AB  
T4H 1P5  
403-556-8815

**Days Inn (Innisfail)**

5010 40 Ave  
Innisfail, AB  
T4G 1Z1  
403-227-4405

**Tournament at a Glance:**

Registration Deadline	Monday, March 17	12:00 PM
Reserve Photography Packages Reserve Videography Packages RSVP to Lasagna night	Monday, March 17	12:00 PM
Coaches/Captain's Meeting	Tuesday, March 18	7:00 PM (Virtual)
Practice Times	Wednesday, March 19	11:30 AM - 5:00 PM
Banquet	Wednesday, March 19	7:00 PM - 9:00 PM
Opening Ceremonies	Thursday, March 20	9:30 AM
Game Schedule	Thursday, March 20	12:00 PM - 7:00 PM
	Friday, March 21	10:00 AM - 8:00 PM
	Saturday, March 22	10:00 AM - 6:00 PM

### **Registration Deadline:**

Registration will occur online through the ASAA Provincial Championship website. Please include team information (roster with player position, height, number), a team photo, a brief team history, and logo. Deadline for registration is Monday March 17, 2025 at NOON.

**\*\*The team logo MUST be in vector (.ai) format\*\***

### **Payments:**

Entry Fee: 650.00 per team + \$1 per athlete Loonie Fee

The entry fee includes the cost for the officials, ASSA fees, as well as a Certified Athletic Trainer to be onsite for the duration of the weekend at Olds Koinonia as directed by the ASAA.

ALL PAYMENTS, including the entry fee and ASAA "Pay It Forward Scholarship" Loonie Fee, must be paid in one cheque payable to Olds Koinonia Christian School, to be handed in at the team's practice time on Wednesday. Teams will receive their tournament ID's and welcome package upon payment.

### **Banquet:**

There will be a Lasagna night Wednesday evening that all teams are encouraged to attend. This event will be held at Home Church in Olds (4513 52 Ave Olds, AB) from 7:00 PM to 8:30 PM. Please RSVP along with your registration so we know how much lasagna to make! We encourage all teams to attend, get free food, enter your names for great door prizes, interact with each other, and make great memories! Dress code is semi-formal.

### **Opening Ceremonies:**

Opening Ceremonies will take place on Thursday, March 20 at 9:30 AM in the OKCS gymnasium. Please assemble your team in the hallways to the right of the main doors by 9:10 AM so teams can be organized for the opening ceremonies processional. Please have your athletes dressed in their uniforms or team apparel and wearing clean indoor shoes.

### **Digital Photo Package:**

Jamie Allport Photography will be offering three different photo package options for purchase over the tournament. Please contact jamie at [info@jamieallportphotos.ca](mailto:info@jamieallportphotos.ca) to book your photo package and arrange team and individual photos. Preferred method of payment will be e-transfer but if this is not possible, other payment options are available. Team and individual photos will be taken at OKCS in the Chapel, room 102. Please see below for photo package options.



Jamie Allport  
PHOTOGRAPHY  
**Game Action**

**Team Options**

**1** **Free Throw**  
\$200 Per Team  
2 Game Minimum coverage  
Team Photo  
All images available to download  
online for 2 weeks

**2** **Jump Ball**  
\$250 per Team  
2 Game Minimum coverage  
Team Photo  
Individual Player Photos  
All images available to download  
online for 2 weeks

**3** **Three Pointer**  
\$350 Per Team  
2 Game Minimum coverage  
Team Photo  
All images available to download  
online for 2 weeks  
Individual Player Photos  
1-8x10 Memory Mate per player  
(Shipped to your school)

Final game will be photographed and  
added to the  
participating teams online albums

### **Videography:**

Relive the excitement of the 2025 Girls Provincial Championship through a professionally crafted cinematic 2 minute highlight reel, guaranteeing to capture the unforgettable moments of this once in a lifetime opportunity. As a talented team making it to provincials, don't settle for just the experience, rather keep the indelible moments alive through a stunning short film of your team's success. This highlight reel will capture all your favourite moments - such as the opening ceremony, team huddles, and your team owning the court - all for just a small price of \$295 (but when split between a team of 12, it adds up to just \$25/player!) Hold onto the moments that will make this weekend unforgettable.

Contact Micah Griffin at [windwalkent@gmail.com](mailto:windwalkent@gmail.com) to let him know you are wanting his services so he can make sure to take lots of footage of your games.

### **Parking:**

Parking will be limited on Thursday, March 20th during school hours, please park in the south lot and carpool if at all possible for this day. There will be parking attendants Thursday morning to help direct parking prior to Opening Ceremonies. Parking along the front of the school is reserved for school buses only during the hours of 8:15 AM - 9:00 AM and 2:30 PM - 3:30 PM on Thursday. Parents and spectators, please do not park along the front of the school at any time over the weekend, as we would like to keep these lanes open for team buses.

### **Practice Times:**

Practice times will be available on Wednesday, March 19th from 12:00 PM to 5:00 PM. Each team will be allotted one 30 minute time slot, which will be scheduled to coordinate with teams traveling from longer distances. Practices will be timed and when time is up, teams will be required to leave the gymnasium. Teams waiting to use the court for their practice must wait outside the gymnasium in the entrance. Please avoid watching the other teams practice while waiting. The final practice schedule will be posted on the Practice Times website page as well as updated in the information package as soon as all teams have registered.

Please arrive 20 minutes prior to your scheduled practice to get individual photos taken for your lanyards.

Practice time Schedule: Appendix C

### **Change Rooms:**

Change rooms are located inside the gymnasium. There will be designated home and away change rooms. Please do not leave any belongings in the change rooms during games. You can access the change room after half time of the game prior to yours. Each team will also be assigned a team room for Thursday evening, Friday, and Saturday. Teams can store their belongings in these rooms between games if they choose.

**Coach/Captain's Meeting:**

The Coach/Captain's Meeting will be held virtually and concurrently on Tuesday, March 18 at 7:00 PM. The head official will be in attendance.

Having a coach and player representative in attendance at these meetings is **MANDATORY** as this is where pertinent championship information will be provided.

Failure to attend this meeting may result in a fine as per the ASAA. Questions will also be answered at this time.

**Plaques:**

The consolation plaque, fourth place plaque, third place plaque and bronze medals will all be handed out at the conclusion of each respective game. This will allow teams to start heading home earlier if needed. Closing Ceremonies and gold/silver award presentations will take place after the final game on Saturday.

**Games Schedule:**

Please note that the highest ranked team will be designated as the Home team and traditionally wear their light colored uniforms, although this is up to the home team. The Olds Koinonia Royals will always be designated as the Home Team.

Schedule Approved by the ASAA - Appendix A

**Results:**

Game results will be posted on the championship website as well as in the foyer outside the gymnasium of OKCS. No results will be physically posted at Didsbury High School.

**Practice/Warm-Up Basketballs:**

Teams will need to bring their own, clearly marked, warm-up balls to use throughout the tournament.

**Team Host/Hostess**

There will be one or two host students assigned to each team during the tournament to assist them when needed. They will also be with the teams during the Opening Ceremonies and will lead teams into the gym.

**Website:**

The host website will be kept up to date throughout the tournament. On the site, you will find the draw, results, program, links to purchase photographs, live video streaming, and much more at [www.asaa.ca](http://www.asaa.ca) under the Championships page. Please inform your parents and families about the online LIVE STREAMING that is available for a fee on [asaasportsnetwork.com](http://asaasportsnetwork.com).

**Spectator Code of Conduct:**

We will be adhering to the ASAA Spectator Code of Conduct:

Spectators, both student and adult, must demonstrate courtesy and good sportsmanship by positive cheers of encouragement for their team, not against the opposing team. This is evidenced by the absence of booing and vulgarities. Spectators must also show proper acceptance of officials' judgment.

Artificial noisemakers are not permitted during provincial championship tournaments/events. These noisemakers may include but are not limited to: air horns, cowbells, plastic tube horns, garbage can lids, etc. The provincial championship host shall have the authority to eject from the competition facility individuals who, following a warning, refuse to comply with this requirement.

**Spectator Admission:**

Admission prices will be as follows:

***Daily Pass: \$12.00***

***Weekend Pass: \$30.00***

***Kids under 10: Free***

Passes can be purchased online through

<https://asaasportsnetwork.com/asaaprovincialstickets/>, or at the door by cash, debit, or credit.

**Concession:**

A concession will be available at Olds Koinonia daily from 11:00 AM on Thursday to half time of the last game of each day.

**Championship Apparel:**

Northwest Designs will be onsite over the course of the weekend to purchase/customize championship apparel. Purchases can also be made using the following link to their web store. All online orders will be shipped directly to the customers' homes.

<https://nwdinc.ca/s/asaa-alberta/1a-girls-basketball-provincial-championships/>

**Hospitality Rooms:**

There will be a coaches lounge and a tournament official's room. The coaches lounge will be located in room 101 towards the south end of the school. The Official's room will be located in the school staff room located just outside the gymnasium. Signage will be posted. Both of these rooms will have complimentary snacks and drinks for the Coaches and Officials and a space to relax between games.

**School Requests:**

Please be advised that classes will be in session for both OKCS and Didsbury High School students for Wednesday and Thursday. Please be courteous and respectful during this time, keeping team traffic to the gym section of the school. There is to be absolutely no warming up or balls bouncing outside of the gymnasium. Outdoor shoes will not be permitted on the gym floor at any time, clean indoor shoes are permitted.

Spectators will be permitted to shoot in sock feet during half-time at each game following the floor sweeping. Shooting will not be permitted during time outs or between quarters.

**Sportsmanship:**

Sportsmanship is vitally important and highly valued by the ASAA. There will be a Sportsmanship plaque awarded to the team that displays appropriate individual and team conduct/sportsmanship throughout the Championship. Pins and keychains will be handed out throughout the event to individuals, including spectators, who display sportsmanship in their words and actions. The sportsmanship committee will be deciding who receives these awards.

**Medical Services:**

A certified athletic trainer will be on site at OKCS at all times and will be available to help with injuries needing attention. She will be located in the gym under the score clock. Olds Hospital and Care Centre is approximately a 10 minute drive from OKCS. Emergency Action Plan - Appendix D

**Maps/Directions:**

Please see the attached Maps in Appendix B, containing a map to Didsbury High School, and Appendix E containing maps to Olds Hospital and Didsbury Hospital.

**Rules/Policy:**

It is incumbent upon all coaches and participants to be aware of ASAA Policy. Specifically, for this event, player eligibility (p. 21-26), supervision policy (p. 29), and basketball policy (p. 45-50).

**Discipline and Misconduct:**

Breaches of the ASAA Code of Ethics are treated seriously, and as host we are required to report any breaches to the ASAA office where action may occur. As stated in the ASAA Code of Ethics, “the executive committee or its host/designated representative shall have authority to direct any person to immediately leave any premises or venue hosting any ASAA sanctioned event if that person:

- a. Exhibits rude or abusive behavior to any other person
- b. Uses vulgar, obscene or abusive language and/or gestures
- c. Fails to promptly follow any reasonable direction given to that person by the designated representative of the ASAA” (p. 14-16)

If a player or coach is disqualified from a game that player or coach will receive a one game suspension. If it is the teacher sponsor that is disqualified, and no other teacher sponsor is available for that team, the team will not be allowed to participate in their following game.

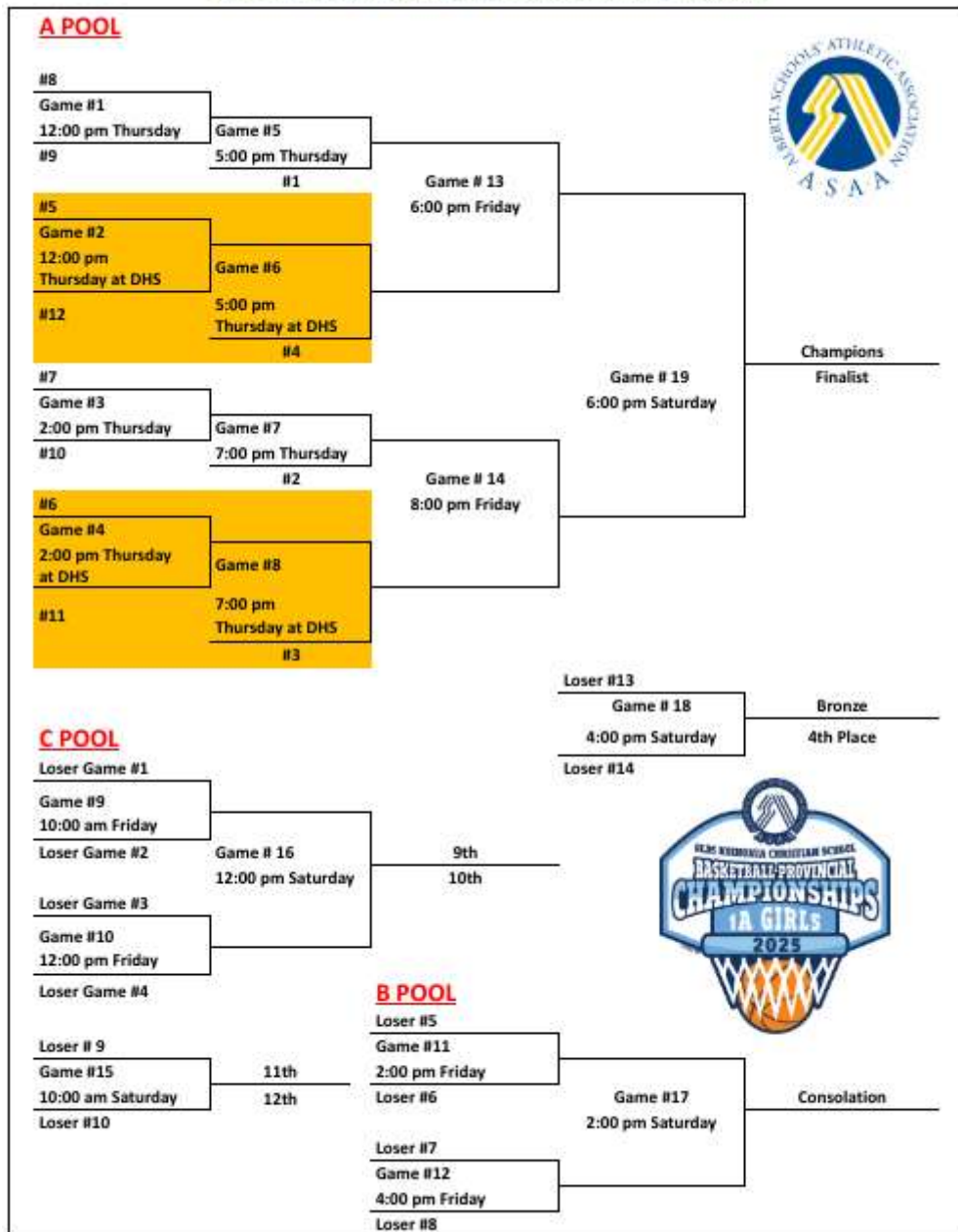


**Grievance Committee:**

The committee will have the authority to address issues of a serious nature that may occur before, during, or after the Provincial Championship, or to hear appeals of the automatic suspension resulting from an ejection.

**Appendix A: Draw**

**TWO GYM ASAA PROVINCIAL DRAW**



Higher Seed chooses their uniform colour and must communicate with the opponent ASAP once the matchup is set.

## Appendix B: Didsbury High School Directions 1515 15 Ave Didsbury, AB

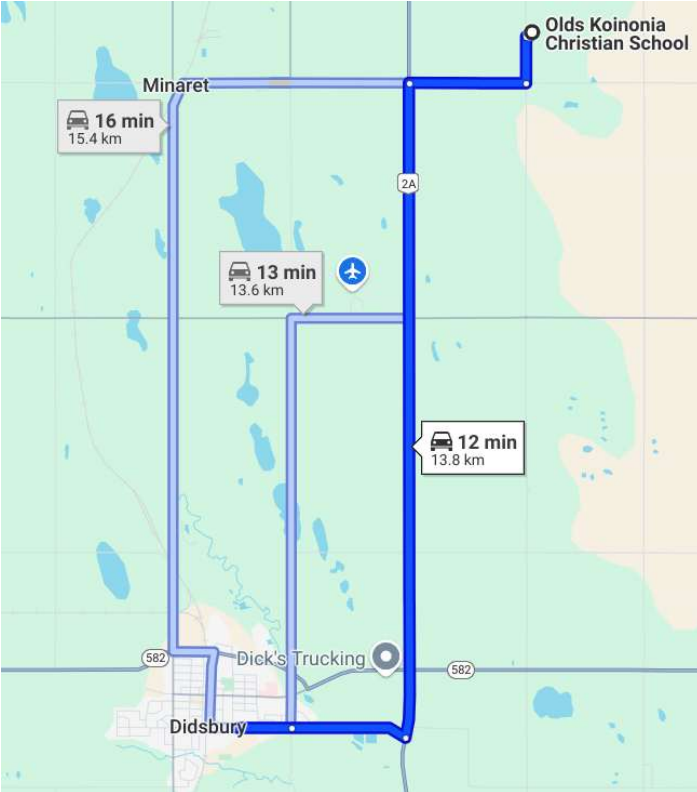
← from Olds Koinonia Christian School, Range Rd 1...  
to Didsbury High School, 1515 15 Ave, Didsbury, ...

**12 min (13.8 km)** via AB-2A S  
Fastest route, the usual traffic

**Olds Koinonia Christian School**  
Range Rd 13, Olds, AB T4H 1P7

- ↑ Head south toward Range Rd 13  
110 m
- ↶ Turn left onto Range Rd 13  
650 m
- ↷ Turn right at the 1st cross street onto Township Rd 322  
1.6 km
- ↶ Turn left onto AB-2A S  
9.0 km
- ↷ Turn right onto Township Rd 312A  
1.6 km
- ↑ Continue onto 15 Ave  
Destination will be on the left  
750 m

**Didsbury High School**  
1515 15 Ave, Didsbury, AB TOM OWO



**Appendix C: Wednesday Practice Schedule**

<b>Zone</b>	<b>Team</b>	<b>Practice Time</b>
South Central	OKCS	12:00 PM - 12:30 PM
South Central		12:30 PM - 1:00 PM
Central		1:00 PM - 1:30 PM
Central		1:30 PM - 2:00 PM
Edm./Cal.		2:00 PM - 2:30 PM
South		2:30 PM - 3:00 PM
South		3:00 PM - 3:30 PM
South		3:30 PM - 4:00 PM
North Central		4:00 PM - 4:30 PM
North East		4:30 PM - 5:00 PM
North East		5:00 PM - 5:30 PM
North West		5:30 PM - 6:00 PM

## **Appendix D: Emergency Action Plan**

### **EMERGENCY ACTION PLAN**

Olds Koinonia Christian School: 32237 Rge Rd 13 - 403-556-4038

Olds Hospital and Care Centre: 3901- 57 Ave - 403-556-3381

- 1) First aid kit and ice will be available in the First Aid Room located in the gymnasium storage room. AED is located in the school staff room.
- 2) Ambulance 9-1-1. Olds Hospital 403-556-3381
- 3) Enter the school through the Main doors. Gym is located straight through the main doors but please follow signage indicating the path for spectators.
- 4) See Appendix E for best route to hospital

When an injury occurs:

- 1) Take control of the situation. Exercise universal precautions related to blood/body fluids.
- 2) Do not move the student if they cannot move themselves. Do not remove their uniform unless deemed necessary.
- 3) Assess and evaluate the severity of the situation and decide if further assistance is required.
- 4) If an ambulance is required, then determine the action required to remove the athlete from the playing surface.
- 5) If an ambulance is called: direct one person (the coach of the injured player) to call the ambulance and give the pertinent information to them. Include location, address, and extent of injury. Ask the person to report back with an ETA.
- 6) Remain with injured the player and address any concerns they have while awaiting medical attention.
- 7) Do not give food or drink to the injured athlete unless required because of existing medical conditions (Ex. Diabetes).
- 8) Stay calm and reassuring.
- 9) Once the ambulance arrives, explain the situation, and what has been done for the injured athlete.
- 10) Designate an adult to accompany the injured athlete to the hospital.
- 11) Parents/guardians of the injured athlete must be contacted as soon as possible following the injury.

### **PROTOCOL IN EVENT OF AN EMERGENCY**

- 1) Call Ambulance or Fire Department 9-1-1
- 2) Olds Koinonia Christian School - 32237 Range Rd 13 - 403-556-4038
- 3) Indicate location and nature of the injury.
- 4) Report to Coach/Administrator
- 5) Meet Ambulance.

## Appendix E: Directions to Medical Facilities

### *Olds Hospital*

3109 57 Ave Olds, AB

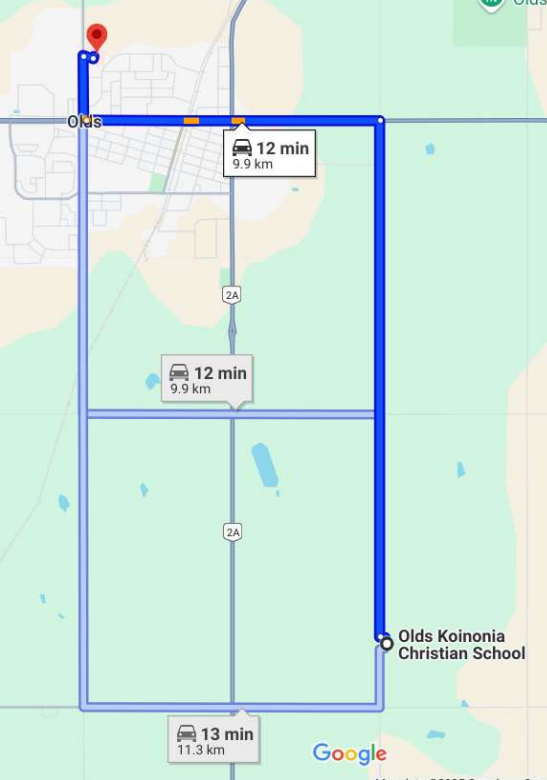
← from Olds Koinonia Christian School, Range Rd 1...  
to Olds Hospital and Care Centre, 3901 57 Ave, ...

12 min (9.9 km)  
via Range Rd 13 and AB-27 W  
Best route

Olds Koinonia Christian School  
Range Rd 13, Olds, AB T4H 1P7

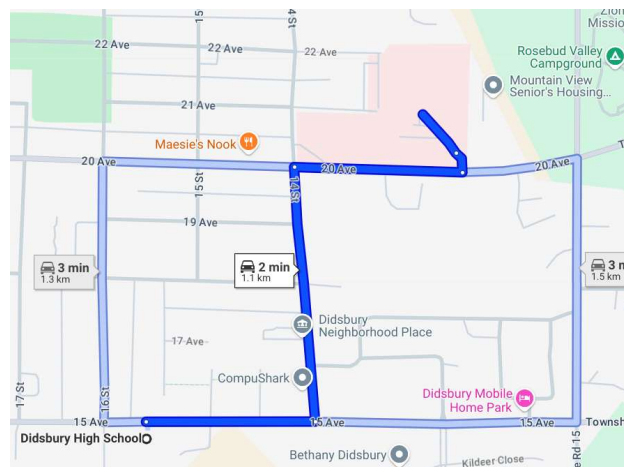
- ↑ Head north toward Range Rd 13  
130 m
- ↪ Turn right onto Range Rd 13  
5.7 km
- ↶ Turn left onto AB-27 W  
3.2 km
- ↪ Turn right onto 57 Ave  
750 m
- ↪ Turn right  
120 m
- ↶ Turn left  
Destination will be on the right  
23 m

Olds Hospital and Care Centre  
3901 57 Ave, Olds, AB T4H 1V9






### *Didsbury Hospital*


1210 20 Ave Didsbury, AB



← from Didsbury High School, 1515 15 Ave, Didsbur...  
to Didsbury District Health Services, 1210 20 Av...

**2 min (1.1 km)**     
via 15 Ave, 14 St and 20 Ave

**Didsbury High School**  
1515 15 Ave, Didsbury, AB TOM OWO

- ↑ Head east on 15 Ave toward Walter Place  
290 m
- ↶ Turn left onto 14 St  
450 m
- ↷ Turn right onto 20 Ave  
290 m
- ↶ Turn left  
37 m
- ↑ Continue straight  
 Destination will be on the right  
87 m

**Didsbury District Health Services**  
1210 20 Ave, Didsbury, AB TOM OWO